



BOARD OF COUNTY COMMISSIONERS

T. PAGE THARP GOVERNMENTAL BUILDING
102 STARKSVILLE AVENUE NORTH, LEESBURG, GEORGIA 31763

TUESDAY, JANUARY 23, 2024 AT 6:00 P.M.

T. PAGE THARP BUILDING
OPAL CANNON AUDITORIUM
WWW.LEE.GA.US

MEETING AGENDA
VOTING SESSION

COUNTY COMMISSIONERS

Luke Singletary, Chairman	District 2
Chris Guarnieri, Vice-Chairman	District 4
Dennis Roland, Commissioner	District 1
Billy Mathis, Commissioner	District 3
George Walls, Commissioner	District 5

COUNTY STAFF

Christi Dockery, County Manager
Kaitlyn Good, County Clerk
Jimmy Skipper, County Attorney

	<u>PAGE</u>
1. <u>INVOCATION</u> Apostle Malden Batten, The Church of Leesburg, to lead the invocation.	
2. <u>PLEDGE OF ALLEGIANCE</u>	
3. <u>CALL TO ORDER</u>	
4. <u>APPROVAL OF MINUTES</u> (A) Consideration to approve the minutes for the Board of Commissioners meeting for January 9, 2024.	A - E
5. <u>CONSENT AGENDA</u> NONE	
6. <u>NEW BUSINESS</u> (A) Recognition of County employees' years of service.	1
7. <u>PUBLIC HEARING</u> NONE	
8. <u>DEPARTMENTAL MATTERS</u> NONE	
9. <u>CONSTITUTIONAL OFFICERS & GOVERNMENTAL BOARDS/AUTHORITIES</u> (A) Consideration to appoint four (4) members to the Utilities Authority for a term of one (1) year. Current term expires 01/31/2024. New term expires 01/31/2025. Letters of interest in appointment received from Amy Addison (reappointment), Brad Chatman, Aaron McCulley (reappointment), Corrine Sweet, Bob Usry (reappointment), and Commissioner George Walls (reappointment- By Virtue of Office). (B) Magistrate Court – Consideration to approve the addition of one (1) new part-time employee.	2 - 9 10
10. <u>COUNTY MANAGER'S MATTERS</u> (A) Updates on County projects.	11 - 17

11. COMMISSIONER'S MATTERS

NONE

12. UNFINISHED BUSINESS

NONE

13. COUNTY ATTORNEY'S MATTERS

(A) Consideration to adopt a Second Amendment to a Resolution approving Notice of Special Election, Call of Special Election, and Ballot Question in Connection with the 2025 SPLOST.

18 - 22

(B) Consideration to approve an amendment to Chapter 38, Article VIII, Division 1, Section 38-318, adding Subsection (f) pertaining to minimum right of way widths on streets without curb and gutter. *FIRST READING*

23 - 26

14. EXECUTIVE SESSION

NONE

15. PUBLIC FORUM

Citizens will be allowed to address the Board of Commissioners regarding any issues or complaints. Individuals should sign up prior to the start of the meeting.

16. ANNOUNCEMENTS

(A) The next regularly scheduled County Commission Meeting is **Tuesday, February 13, 2024 at 6:00pm.**

17. ADJOURNMENT

AGENDA MAY CHANGE WITHOUT NOTICE

Lee County is a thriving vibrant community celebrated for its value of tradition encompassing a safe family oriented community, schools of excellence, and life long opportunities for prosperity and happiness without sacrificing the rural agricultural tapestry.

Persons with special needs relating to handicapped accessibility or foreign language interpretation should contact the ADA Coordinator at (229) 759-6000 or through the Georgia Relay Service (800) 255-0056 (TDD) or (800) 355-0135 (voice). This person can be contacted at the T. Page Tharp Building in Leesburg, Georgia between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, except holidays, and will assist citizens with special needs given proper notice of seven (7) working days. The meeting rooms and buildings are handicap accessible.



BOARD OF COUNTY COMMISSIONERS

T. PAGE THARP GOVERNMENTAL BUILDING
102 STARKSVILLE AVENUE NORTH, LEESBURG, GEORGIA 31763

TUESDAY, JANUARY 9, 2024 AT 6:00 P.M.

T. PAGE THARP BUILDING
OPAL CANNON AUDITORIUM
WWW.LEE.GA.US

MEETING MINUTES
WORK SESSION

COUNTY COMMISSIONERS

Dennis Roland, Commissioner	District 1
Luke Singletary, Commissioner	District 2
Billy Mathis, Commissioner	District 3
Chris Guarnieri, Commissioner	District 4
George Walls, Commissioner	District 5

COUNTY STAFF

Christi Dockery, County Manager
Kaitlyn Good, County Clerk
Jimmy Skipper, County Attorney

The Lee County Board of Commissioners met in a work session on Tuesday, January 9, 2024. The meeting was held in the Opal Cannon Auditorium of the Lee County T. Page Tharp Governmental Building in Leesburg, Georgia. Those present were Commissioner Dennis Roland, Commissioner Luke Singletary, Commissioner Billy Mathis, Commissioner Chris Guarnieri, and Commissioner George Walls. Staff in attendance was County Manager Christi Dockery, County Clerk Kaitlyn Good, and County Attorney Jimmy Skipper. The meeting was also streamed on Facebook Live.

INVOCATION

Pastor Robin Chaplin, Victory Baptist Church led the invocation.

PLEDGE OF ALLEGIANCE

The Board and the audience said the Pledge of Allegiance in unison.

CALL TO ORDER

(A) Selection of a Chairman for 2024 and by virtue of office, Chairman will serve on the following boards:

- DARTS Policy Coordinator – meets quarterly
- Southwest Georgia Regional Commission – meets monthly
- Health Department – meets quarterly
- WorkSource Southwest Georgia Consortium – meets annually

** Chairman may appoint another Commissioner to serve as proxy.*

Commissioner Roland made the **MOTION** to name Commissioner Singletary as Chairman of the Lee County Board of Commissioners for 2024. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea. Commissioner Luke Singletary is Chairman of the Lee County Board of Commissioners for 2024.

(B) Selection of a Vice-Chairman for 2024.

Commissioner Roland made the **MOTION** to name Commissioner Guarnieri as Vice-Chairman of the Lee County Board of Commissioners for 2024. Chairman Singletary seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea. Commissioner Chris Guarnieri is Vice-Chairman of the Lee County Board of Commissioners for 2023.

(C) Chairman to make appointments to the County's 2024 Standing Committees:

- Budget & Finance Committee: Commissioners Mathis and Guarnieri

- **Personnel Committee:** Commissioners Singletary and Guarnieri
- **Road Committee:** Commissioners Walls and Roland

APPROVAL OF MINUTES

- (A) **Consideration to approve the Board of Commissioners meeting minutes for December 12, 2023.**
 Commissioner Guarnieri made the **MOTION** to approve the Board of Commissioners meeting minutes for December 12, 2023. Commissioner Roland seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea.
- (B) **Consideration to approve the minutes from the Joint Public Hearing with the Cities of Leesburg and Smithville for December 19, 2023.**
 Commissioner Guarnieri made the **MOTION** to approve the minutes from the Joint Public Hearing with the Cities of Leesburg and Smithville for December 19, 2023. Commissioner Roland seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea.

CONSENT AGENDA

NONE

NEW BUSINESS

NONE

PUBLIC HEARING

NONE

DEPARTMENTAL MATTERS

Building Inspection/ Business Licensing

- (A) **Consideration to approve the package store renewals for 2024.**
 Co-Assistant County Manager/ Chief Building Official Joey Davenport summarized the renewals, stating that one (1) of the listed package stores is approximately 75% complete and should open for business within the next three (3) months. Mr. Davenport also reminded the Board of the previous discussion during which it was determined that package stores did need to renew their license every year. They were provided a provisional license so as to allow the construction process to begin.
- Commissioner Guarnieri made the **MOTION** to approve the package store renewals for 2024. Commissioner Roland seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea.

CONSTITUTIONAL OFFICERS & GOVERNMENTAL BOARDS/AUTHORITIES

NONE

COUNTY MANAGER'S MATTERS

- (A) **Updates on County projects.**
 County Manager Christi Dockery discussed ongoing projects in the County: (1) The 2024 road resurfacing project (39 roads- utilizing LMIG, SPLOST, and TSPLOST funds) is starting soon and will begin in the New York Road area; (2) Windstream has also begun with their fiber project, having approximately 61 permits applied for already; and (3) staff will hold a meeting with Windstream soon to go over the project.
- (B) **Discussion of this year's accomplishments.**
 County Manager Christi Dockery summarized a few of this year's accomplishments, including: (1) The tax digest is complete; (2) with the use of EMD training, 911 dispatchers successfully helped deliver three (3) babies; and (3) Fire & EMS officials saved approximately 23 lives.

(C) **Consideration to declare vehicles and equipment surplus.**

Commissioner Roland made the **MOTION** to declare the following vehicles and equipment from Public Works surplus, to sale on GovDeals: A 1991 Landoll Trailer, a 2015 Dodge Charger with 100,115 miles, an 8' Reading Utility Body with Lift Gate, a 14" Tractor Operated Auger, a 6" Tractor Operated Auger, a Bolt on Pad Foot Roller for an I.R. Roller, and assorted used and outdated tires. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea.

(D) **Consideration to adopt a Resolution adopting the Lee County Joint Comprehensive Plan.**

County Manager Christi Dockery stated that the Board had previously approved the submission of the plan to DCA. DCA has since approved the plan; therefore, the Board now needs to official adopt it.

Commissioner Roland made the **MOTION** to adopt a Resolution adopting the Lee County Joint Comprehensive Plan. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea.

COMMISSIONER'S MATTERS

(A) **Discussion of the Coston Road paving project.**

County Manager Christi Dockery summarized the paving project, stating that it was approved to be one of the roads involved in the road project for 2024; however, there was a question regarding the issue of right of way, as it was found that different lots along the road have different rights of way ranging from 30 to 60 ft. Additionally, the existing County ordinance shows a right of way of 80 ft. for roads without curb and gutter. The Board needs to decide whether to amend the code.

Chairman Singletary asked if it was reasonable to send letters to the property owners before moving forward with the design process to make sure all property owners would be willing to give their rights of way for the project. Commissioner Walls stated that everyone out there would be willing to give the right of way. Commissioner Roland suggested having the property owners sign something showing their willingness to provide right of way.

Commissioner Mathis added that the last paving road project utilized a 60 ft. right of way. Commissioner Walls stated that 60 ft. would be ideal for small County roads whereas 80ft. might be more beneficial for one more heavily trafficked. County Attorney Jimmy Skipper reiterated that the existing County ordinance shows a right of way of 80 ft. for roads without curb and gutter as well as minor streets and major streets. Mr. Skipper stated that before right of way can be acquired, the design needs to be made. Mr. Skipper suggested first amending the current ordinance to be whatever the Board desires.

Chairman Singletary asked how this amendment would affect developers and future developments. Mr. Skipper stated that the ordinance would be for all residential roads. Co-Assistant County Manager/ Chief Building Official Joey Davenport added that for the current paving project, 60 ft. is probably adequate; however, we won't know for sure until the design is completed. Mr. Davenport also stated that if the ordinance is amended, he suggests adding a caveat in case 60 ft. does not work in a particular case, where 80ft. could then be required. Mr. Davenport suggested obtaining a preliminary design to ensure the amount of right of way needed before contacting property owners as it could differ. For example, in a curve, more right of way may be needed on one side of the roadway versus the other.

Commissioner Mathis made the **MOTION** to approve County Attorney Jimmy Skipper drafting an amendment to the ordinance pertaining to rights of way and to authorize staff to put out an RFP for the design for the Coston Road paving project. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Roland and Commissioner Walls voting yea.

(B) **Consideration to adopt a Georgia Fund I Resolution to Authorize Investment and Designate Representatives.**

Commissioner Mathis asked County Manager Christi Dockery if two (2) signatures are used when transferring funds, as has been suggested by the auditors, to which Ms. Dockery stated that that was a current practice.

Commissioner Mathis made the **MOTION** to adopt a Georgia Fund I Resolution to Authorize Investment and Designate Representatives. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Roland and Commissioner Walls voting yea.

County Manager Christi Dockery explained that this resolution allows the creation of a new bank account for the TSPLOST II funds, which begins collection in April.

Additional Discussion Not Listed on Agenda:

Chairman Singletary stated that a revised concept plan would soon be brought to the Board for the 100 acre project by Lose Design. The next step in the project would be soil sampling. After this, an architectural drawing that would include everything to scale, estimated phases, and estimated cost will be completed and presented to the Board.

Commissioner Roland mentioned the storm from earlier in the day and how the majority of employees were told not to report to work until 12:00pm; however, there were several departments, including Public Safety and Public Works, which had been there since 8:00am or before. Commissioner Roland suggested the individuals who were at work prior to 12:00pm and worked through the storm as essential/emergency personnel receive an additional four (4) hours of comp time for their service today. Chairman Singletary and Vice-Chairman Guarnieri supported the idea.

Commissioner Roland made the **MOTION** to approve giving individuals who were at work prior to 12:00pm and worked through the storm an additional four (4) hours of comp time. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Roland and Commissioner Walls voting yea.

UNFINISHED BUSINESS

NONE

COUNTY ATTORNEY'S MATTERS

NONE

EXECUTIVE SESSION

NONE

PUBLIC FORUM

Citizens will be allowed to address the Board of Commissioners regarding any issues or complaints. Individuals should sign up prior to the start of the meeting.

No citizens took part in the Public Forum.

Chairman Singletary asked if anyone else would like to speak.

Co-Assistant County Manager/ Chief Building Official Joey Davenport requested that the Board consider waiving the demolition permit fees for those citizens who were affected by this morning's storms.

Commissioner Mathis made the **MOTION** to waive the demolition permit fees for those citizens affected by the storms of January 9, 2024. Commissioner Guarnieri seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Roland and Commissioner Walls voting yea.

With no further comments or questions from the audience, the Public Forum was closed.

ANNOUNCEMENTS

- (A) The next regularly scheduled County Commission Meeting is **Tuesday, January 23, 2024 at 6:00pm.**
- (B) The offices of the Lee County Board of Commissioners will be **closed Monday, January 15, 2024** in observance of the Martin Luther King, Jr. Day Holiday. County offices will reopen for regular business on Tuesday, January 16, 2024. **Garbage collection services will not run on Monday, January 15, 2024,** but will

be delayed by one day for the remainder of the week.

ADJOURNMENT

Commissioner Guarnieri made the **MOTION** to adjourn the meeting. Commissioner Roland seconded the **MOTION**. The **MOTION** was unanimous with Commissioner Mathis and Commissioner Walls voting yea. The meeting adjourned at 6:32 PM.

Facebook video link: <https://www.facebook.com/leecountyga/videos/1432033154059668>

CHAIRMAN

ATTEST: _____
COUNTY CLERK

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**MEMORANDUM
LEE COUNTY BOARD
OF COMMISSIONERS**

TO: Honorable Board of County Commissioners
SUBJECT: Employee Years of Service Recognition
MEETING DATE: Tuesday, January 23, 2024

Please recognize the following employees for their many years of service to Lee County:

30 years – Velton “Butch” Mathis – Major, Sheriff’s Office
15 years – Timothy “Chris” Owens – Colonel, Sheriff’s Office

**LEE COUNTY
CURRENT BOARD VACANCIES**

Candidates appointed by the Lee County Board of Commissioners are required to live in Lee County. If you would like to be considered for appointment to a County Volunteer Board, please submit a letter of interest including any certificates, resumé, or related documents you want to be considered or complete the Volunteer Board application. For additional information on these Volunteer Boards, see the Lee County website or contact the Deputy County Clerk.

Payton Harris, Deputy County Clerk
Lee County Board of Commissioners
102 Starksville Avenue North
Leesburg, Ga. 31763
(229) 759-6000
www.lee.ga.us
payton.harris@lee.ga.us

Vacancies will be open until filled.

Current Volunteer Board Vacancies	Vacancies	Expires	Term
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Hospital Authority of Lee County	1	12/31/2023	1 Year
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Upcoming Volunteer Board Vacancies	Vacancies	Expires	Term
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Hospital Authority of Lee County	1	12/31/2023	1 Year
Utilities Authority	4	01/31/2024	1 Year
Community Foundation Board of Trustees – Lee County	4	03/22/2024	2 Year
Housing Authority Board – Lee County	1	03/31/2024	1 Year
Development Authority of Lee County	4	05/31/2024	4 Year
Housing Task Force – Southwest Georgia	1	05/31/2024	2 Year
Tax Assessors Board	1	05/31/2024	3 Year
Family & Children Services Board of Lee County	1	06/30/2024	5 Year
Housing Authority Board – Lee County	1	06/30/2024	5 Year
Library Board of Trustees – Lee County	1	06/30/2024	3 Year
Utilities Authority	3	06/30/2024	1 Year
DARTS Citizens Transportation Committee	2	07/01/2024	2 Year

*Denotes one vacancy being held “By Virtue of Office”

Utilities Authority			
District	Name & Address	Term	Appointing Authority
BOC	George Walls 110 Donald Road Leesburg, GA 31763	1 Year Term Expiring on 01/31/2024	County
1 06/30/2017	Art Ford 407 GA Hwy 32 East Leesburg, GA 31763	1 Year Term Expiring on 06/30/2024	County
1 06/30/2017	Victor Stubbs 181 Magnolia Avenue Leesburg, GA 31763	1 Year Term Expiring on 06/30/2024	County
1 01/31/2023	Amy Addison 193 Quail Valley Drive Leesburg, GA 31763	1 Year Term Expiring on 01/31/2024	County
	Aaron McCulley 114 Stocks Dairy Road Leesburg, GA 31763	1 Year Term Expiring on 01/31/2024	County
01/31/2023	Bob Usry 586 State Hwy 118 E Leesburg, GA 31763	1 Year Term Expiring on 01/31/2024	County
3	Levent Gokcen 374 Hickory Grove Rd. Leesburg, GA 31763	1 Year Term Expiring on 06/30/2024	County

Members must be Lee County citizens. Meetings are held on the third Thursday of each month (12 meetings annually) at 6:00 p.m. at the T. Page Tharp Governmental Building, Opal Cannon Auditorium, 102 Starksville Ave. N., Leesburg, GA 31763

General Manager ~ Chris Boswell
 Email: cboswell@lee.ga.us; Telephone: (229) 759-6056; FAX: (229) 759-3319
 Utilities Administrator ~ Tricia Holmes, Attorney ~ Jimmy Skipper.

- Board Members: paid \$100/mthly

Kaitlyn Good

Subject: FW: Utilities Authority Board

From: Amy Addison <aaddison@ama-env.com>
Sent: Friday, December 29, 2023 9:05 AM
To: Payton Harris <payton.harris@lee.ga.us>
Cc: Kaitlyn Good <kaitlyn.good@lee.ga.us>; Tricia Holmes <tholmes@lee.ga.us>
Subject: Re: Utilities Authority Board

Good Morning,

I would love to continue to serve on the Utilities Authority Board, if reappointed by the Commissioners.

Thanks,
Amy

On Thu, Dec 28, 2023 at 3:24 PM Payton Harris <payton.harris@lee.ga.us> wrote:

Good Afternoon Ms. Addison,

Your one year term on the Utilities Authority Board expires on January 31, 2024. Appointments for this board will be brought to the Board of Commissioners meeting on January 23, 2024. If you wish to be reappointed, please send me written notification by January 19, 2024.

Thank you,

Payton Harris

Deputy County Clerk

Lee County Board of Commissioners

102 Starksville Avenue North

Leesburg, Georgia 31763

Phone: (229) 759-6000 ext. 2221

Fax: (229) 759-6050

payton.harris@lee.ga.us

www.lee.ga.us

LEE COUNTY

Board of Commissioners

One of Georgia's original counties - Established in 1825

VOLUNTEER BOARD APPLICATION

Name: Brad Chatman

Street Address: 115 Century Rd E

City, State, ZIP Code: Leesboro GA 31763

Phone Number: _____

E-Mail Address: _____

Board(s) Appointment Requested: Utilities Authority

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, government or through other activities.

Budget Management: Including forecasting and management of P&L
managing Change and Growth in an unpredictable environment
Working within Groups to develop plans and oversee project completion

Summarize your previous volunteer experience.

I volunteered with the American Red Cross during
the flood of 94 in Albany
I have done several cleanups after Tornadoes and High Winds

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Philema Road Baptist Church
114 Stocks Dairy Road Leesburg, Ga 31763

To whom it may concern,

Aaron McCulley is declaring to serve on the utility board for the Lee county utilities. If you have any questions please call him.

In Christ,
Aaron McCulley

Kaitlyn Good

Subject: FW: Lee County Volunteer Board Vacancies
Attachments: image001.jpg

From: Corrine Sweet <cmg.sweet@gmail.com>
Sent: Friday, December 29, 2023 8:20 AM
To: Payton Harris <payton.harris@lee.ga.us>
Cc: Kaitlyn Good <kaitlyn.good@lee.ga.us>
Subject: Re: Lee County Volunteer Board Vacancies

My apologies, I didn't proofread my email. That should have said I AM interested in 01/31/2024.

However if it is too late to change I understand and would be fine with 6/30.

Again, apologies,

Corrine Sweet

From: Corrine Sweet [mailto:cmg.sweet@gmail.com]
Sent: Friday, December 22, 2023 5:18 PM
To: Payton Harris <payton.harris@lee.ga.us>
Subject: Lee County Volunteer Board Vacancies

Good evening. I am writing to express interest in the vacancy on the Library Board of Trustees or the Utilities Authority vacancies; ideally in whichever position I could be of most usefulness. I've lived in Lee County since 2008 and have been hoping for an opportunity to serve in this manner.

What additional information do you need from me? I look forward to hearing from you.

Sincerely,

Dr. Corrine Sweet

210 Hawkstead Dr, Leesburg, GA 31763

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Lee County Utilities Authority

GEORGE WALLS

Chairman

Victor Stubbs

Vice-Chairman

Authority Members:

Art Ford

Levent Gokcen

Robert (Bob) Usry

Amy Addison

Aaron McCulley

905 US Hwy 19 S
Leesburg, GA 31763

Tel: (229) 759-6056

Fax: (229) 759-3319

CHRIS BOSWELL

General Manager

Tricia Holmes

Director of Administrative Operations

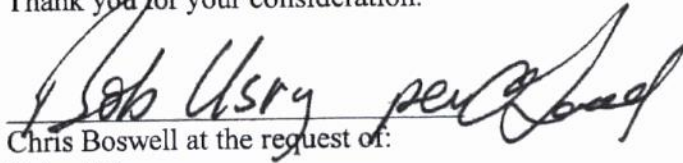
Ira Houston

Director of Field Operations

January 4, 2024

Dear Commissioners,

I, Robert (Bob) Usry, would like to request reappointed to the Lee County Utilities Authority for another term.
Thank you for your consideration.

A handwritten signature in cursive script that reads "Bob Usry" followed by "per [unclear]".

Chris Boswell at the request of:

Robert Usry

586 St. Hwy 118 East

Smithville, GA 31787

RU:tq

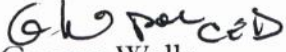
Lee County Board of Commissioners
102 Starksville Avenue N.
Leesburg, GA 31763

RE: Reappointment By Virtue of Office to the Utilities Authority Board

Dear Lee County Board of Commissioners,

I have been made aware that my one year term on the Lee County Utilities Authority Board will expire on January 31, 2024. I would like to ask you all to consider me for reappointment to this board as I have enjoyed my time on this board thus far, thank you for your consideration.

Sincerely,


George Walls
Commissioner



**MEMORANDUM
LEE COUNTY BOARD
OF COMMISSIONERS**

TO: Christi Dockery, County Manager
SUBJECT: Magistrate Court Part Time Employee
MEETING DATE: January 23, 2024

REQUEST/RECOMMENDATION

The Office of the Magistrate Court is requesting a new part time employee. Funds from contingency could cover this expense - \$12,932.32.

BACKGROUND

Magistrate Court Judge Thurman has requested to hire a part time employee to work no more than 30 hours per week at a rate of \$17.00 per hour. The cost for the remainder of the fiscal year, should the start date be January 29, 2024, would be \$12,932.33. This cost includes FICA and workers compensation insurance.

ATTACHMENTS

NONE



MEMORANDUM

LEE COUNTY BOARD OF COMMISSIONERS

TO: Honorable Board of County Commissioners
SUBJECT: County Updates

Agricultural/ Recreation Complex

- Located on 100 acres on Leesburg Bypass — 231 State Route 3
- Proposed plans provided July 29, 2020
 - Including: A boating access point at the creek's edge, the agricultural complex, walking trails, and campsites
- Resolution adopted and lease agreement signed on September 22, 2020 with Georgia Department of Natural Resources for a Boat Ramp
 - Renewed January 11, 2022
 - Estimated Start Date: Fall 2023
 - DNR hired EMC Engineering to survey property for canoe/kayak ramp
 - DNR staff notified us that the DNR Commissioner has signed the Boat Ramp agreement for the Lee County construction project
 - Engineering design began in January 2023
- Improvements to the Property
 - Renovation of Covered Building: New roof, fresh paint, picnic tables, electrical system, well
 - Bobby Donley, Lanier Engineering, provided proposed site plan
 - Proposal submitted to the BOC for review
 - Trails: ¾ mile walking trail that runs along a 46 foot high ridgeline above the Kinchafoonee Creek and has a seasonal view of the waterway
 - Eight (8) picnic tables as well as a number of trash cans have been placed along this trail on the creek side
 - Directional signs for the area ordered (i.e. Parking, No Parking, trail markers, boundary signs, etc.)
- Future Improvements
 - Define the location of the road
 - Grade and place compacted crushed stone GAB/recycled asphalt on the area on top of the ridgeline for a parking area
 - Placing a gate at the trailhead so that the area can be closed to public for safety during high water events
- Planning/Designing Committee created by the Board at the May 11, 2021 meeting
 - **Committee Members:** Art Ford, Tim Sumners, Tom Sumners, Bobby Donley, Lisa Davis, David Dixon, Judy Powell, Rick Muggridge, Commissioner Luke Singletary, County Manager Christi Dockery, Parks & Recreation Director Jeremy Morey
 - **First Meeting:** June 14, 2021
 - **Second Meeting:** November 15, 2021
 - **Third Meeting:** January 11, 2022
 - Staff is working with a local engineering firm to develop a plan
- Professional Services Agreement with Lose Designs approved and signed on August 8, 2023
- Onsite meeting held Friday, September 15, 2023

- Meeting to be held Friday, February 2, 2024

Bicentennial Anniversary – June 9, 2025

- Preliminary discussions ongoing with staff and Lisa Davis, Chamber of Commerce Executive Director, on projects and ideas for a community celebration for Lee County's first 200 years
- Proposals:
 - Beginning June 2024, the BOC could recognize departments and long-time business partners each month leading up to the June 9, 2025 anniversary
 - Create a time capsule with community involvement to bury on County property
 - Draft a Proclamation for the Local Delegation to honor the County on the 200 anniversary
 - Propose a project that could be completed with the cities and community to honor this anniversary (e.g. buy 200 trees from DNR and give to the public to plant)
 - Develop logo/medallion to honor this occasion
 - Have each department write the history of their department's legacy & greatest accomplishments

2020 Census Numbers

- Lee County: 33,179
- Smithville: 593
- Leesburg: 3,480

2021 Census Numbers

- Lee County: 33,411

Commercial Land Development Permits

- Boaters World – Ridezilla – Hwy 19
- DeSoto Silicon Ranch Phase II & III
- Drake Properties – Downtown Leesburg Restaurant Passion & Bliss
- Eliano's Coffee – Hwy 19
- Flint Ventures Commercial Subdivision – US 19
- Forrester Crossing Commercial Subdivision Phase II – Hwy 19
- Forrester Crossing Phase I – New Office Building
- Georgia Electric Associates New Office – Veterinary Way
- Giovingo Properties Sanitary Sewer Expansion – US 82
- Hibachi Express Drive-thru Expansion – Hwy 19
- Marlow Lane Sewer Utilities Extension – Hwy 82
- Mavis Tire – Hwy 19
- New Jerusalem Grove Baptist Church – Smithville
- Oxford Business Park
- Seven Brew – Hwy 82
- Three (3) Proposed Package Stores – Hwy 19 & Hwy 82
- Wawa Gas Station – Hwy 82
- Whistle Wash – Hwy 82
- Woodgrain Millwork Expansion – Hwy 82

DeSoto Solar Project

- Staff anticipates pushing power to the grid on both the DeSoto II and the DeSoto III projects by the end of this year
- Both projects to be fully completed by the end of Spring 2024
- Received first payment
- DeSoto I is fully completed and operating well.
 - Sheep expected to be on the DeSoto I project by the end of summer or early fall 2024

GIS

- Implemented Pictometry

Road Layer

- Including road width, length, and speed limits

Utilities Mapping Project

- Purpose: To map all utilities in Lee County
 - Includes water mains, water valves, water towers, fire hydrants, sewer lines, sewer manholes, sewer pump stations, fiber, gas, telephone, etc. as well as feature type, pipe size, pipe material, valve size
 - Also mapping greenspace, stormwater holding ponds, Hazard Mitigation lots, etc.
- Goal: To have an internet map in ArcGIS Online where utility workers can view utility maps on a tablet in the field

LMIG Funds

- **FY2024**
 - Funds Received from GDOT: \$690,908.06
 - Total, with 30% match from Lee County: **\$898,180.48**
 - Application approved September 18, 2023
 - Grant Funds received September 19, 2023
 - BOC awarded bid on December 12, 2023 to Oxford Construction Company
 - Roads: Chokey Road, Country Drive, Knollwood Drive, Springlake Drive, and Wiregrass Way
- **FY2023**
 - Application Submitted October 18, 2022
 - Roads: Lumpkin Road West, Quail Street, Northwood Drive, Stanley Street, Cannon Drive, Balmoral Drive, Elgin Court, Montrose Drive, Brittany Lakes Drive, Fairethorne Drive, Graves Springs Road, Heathridge Court, Hearthstone Drive, Sterling Drive, Pewter Court, Willow Lake Drive, Fair Oaks Court, Hickory Ridge Court, Cedric Street, Ravenwood Court, Maplewood Court, and Sportmans Club Road. Striping remains to be completed.
 - Funds Received from GDOT: \$627,424.76
 - Total, with 30% match from Lee County: **\$815,652.19**
 - BOC awarded bid on December 13, 2022 to Reeves Construction Company for **\$1,977,781.35**
 - Completed: May 2023
 - July 2023: Documents submitted to GDOT for closeout

Sidewalks

- Georgia Department of Transportation, GDOT, has approved the City of Leesburg's request for funding assistance for sidewalks on State Route 3, State Route 32, and Firetower Road
- GDOT is committing up to \$304,000.00, or 70% of the project cost, whichever is less
- December 22, 2022: Board voted to pay the County's share of the cost for sidewalks on Firetower Road (\$13,500.00)
- Ongoing project

Smithville Road Bridge

- Georgia Department of Transportation, GDOT, plans to replace the bridge over the Muckaloochee Creek on Smithville Road
- Construction and Maintenance Easements received from adjoining property owners and recorded
- Estimated Start Date: August 15, 2024
 - Detour will be implemented during this construction as bridge will be closed to thru traffic
 - Estimated completion date: January 7, 2025

Speed Limit Ordinance

- Approved by BOC at April 26, 2022 meeting
- Staff has submitted documents to GDOT
- Requested DOT examine Old Leesburg Road/State Route 133
- Awaiting GDOT review and approval

SPLOST VII

- Collection Period: October 1, 2019 - September 30, 2025

- Ballot amount: \$20,825,603.00
 - Current collection: \$19,627,240.00 as of November 2023 (94%)
 - Average monthly collection: \$398,679.01
 - Projected to collect ballot amount by February 2024

SPLOST VIII

- Citizens will vote on referendum March 12, 2024
- Collection Period: October 1, 2025 - September 30, 2031
- LC Departments have submitted their requests for projects to be included on the next ballot
- September 12, 2023: BOC approved placing on the March 2024 ballot
- BOC reviewing staff proposed projects
- Meeting with Lee County, Leesburg, and Smithville officials held Tuesday, October 10, 2023 with all entities in agreement
- IGA and projects list approved by the BOC on October 24, 2023
- Completed IGA submitted to the Elections and Registration Office November 10, 2023

Storm Drainage Repair/ Holding Ponds

- Lumpkin Road
 - BOC approved a contract with Lanier Engineering to survey in March 2020
 - Survey completed June 2020
 - BOC currently reviewing plans and options
- Liberty Holding Pond (Doublegate)
 - BOC approved a contract with engineer Mike Talley to design
 - BOC approved a contract with Lanier Engineering to survey in February 2019
 - Under review

TSPLOST

- Collection Period: April 1, 2019 - March 31, 2024
 - Ballot amount: \$16,995,017.00
 - Current collection: \$16,649,928.94 as of November 2023 (98%)
 - Average monthly collection: \$301,219.79
 - Projected to collect ballot amount by January 2024

TSPLOST II

- Joint meeting held Tuesday, June 21, 2022 at 5:00pm
- Voters approved continuation of TSPLOST II in November 2022
- Collection Period: April 1, 2024 – March 31, 2029

Telecommunications Tower

- To be located at the Smithville Fire Station
- Partnering with Motorola
- Surveying has begun
 - Once completed, crews can then break ground
- Estimated Completion: May 2024

Westover Extension

- GDOT project - DARTS support
- Will connect Westover Road and Ledo Road at Capstone Connector
- Oxford Construction Company awarded bid from GDOT
 - Project ongoing
- Staff is working with GDOT and DARTS on signal and safety issues for Ledo Road intersection
- Estimated Completion Date: December 2024
- Discussions with GDOT regarding a traffic study and signal installation ongoing
- GDOT committed to conducting a traffic study of this intersection once the project is completed

Windstream – Kinetic Fiber Installation

- Kinetic staff is currently staking installation areas throughout the County
- Engineering design is expected to be completed by January 2024
- Crews will begin fiber installation in early 2024 with anticipated completion of over 4,234 underserved properties by the end of 2026
- Project is required to be completed by 2026 with minimum speeds of 100 Mbps download and 100 Mbps upload
- Funding for this project includes:
 - Grant award from Georgia's State & Local Fiscal Recovery Funds - \$12,541,241.00
 - Kinetic funding of \$7,337,804.00 with Lee County's match of \$1,200,000.00
 - ARPA funding
 - Total Investment: \$21,079,046.00

RFPs and RFQs

Open

Coston Road Paving Project

- Pre-Bid Meeting: November 16, 2023
- Bid Opening: TBD
- Approved by BOC at September 26, 2023 meeting
- To be re-published

New York Road – Chokee Creek Bridge Repair

- Pre-Bid Meeting: January 8, 2024
- Bid Opening: February 6, 2024
- To be re-published

Disaster Recovery Management, Disaster Debris Monitoring, and Disaster Recovery Services

- Bid Opening: January 16, 2024
- Approved by BOC at June 13, 2023 meeting
- To be brought before the BOC on January 23, 2024

Disaster Debris Removal and Disposal Services

- Bid Opening: January 16, 2024
- Approved by BOC at June 13, 2023 meeting
- To be brought before the BOC on January 23, 2024

Recently Awarded

Road Resurfacing Projects (including LMIG 2024)

- Pre-Bid Meeting: November 28, 2023
- Bid Opening: December 11, 2023
- Approved by BOC at September 12, 2023 meeting
- BOC awarded bid on December 12, 2023 to **Oxford Construction Company** at a total cost of **\$5,032,661.75**
- Project ongoing
- **Roads:** Argyll Place, Aylesbury Place, Berkeley Road, Cambridge Road, Carillon Court, Carowinds Drive, Chokee Road, Coosaw Court, Country Drive, Creek Isle Drive, Creekshire Court, Creekview Drive, Danbury Lane, Doris Drive, Foxworth Drive, Halifax Place, Huntingdon Drive, Johns Drive, Knollwood Drive, Lavender Lane, Longleaf Drive, Margate Drive, Marion Court, Midway Street, Morning Mist Drive, Muckalee Lane, New York Road,

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- Approved by BOC at June 13, 2023 meeting
- To be brought before the BOC on February 13, 2024

Recently Awarded

Road Resurfacing Projects (including LMIG 2024)

- Pre-Bid Meeting: November 28, 2023
- Bid Opening: December 11, 2023
- Approved by BOC at September 12, 2023 meeting
- BOC awarded bid on December 12, 2023 to **Oxford Construction Company** at a total cost of **\$5,032,661.75**
- Project ongoing
- **Roads**: Argyll Place, Aylesbury Place, Berkeley Road, Cambridge Road, Carillon Court, Carowinds Drive, Chocee Road, Coosaw Court, Country Drive, Creek Isle Drive, Creekshire Court, Creekview Drive, Danbury Lane, Doris Drive, Foxworth Drive, Halifax Place, Huntingdon Drive, Johns Drive, Knollwood Drive, Lavender Lane, Longleaf Drive, Margate Drive, Marion Court, Midway Street, Morning Mist Drive, Muckalee Lane, New York Road, Pebble Ridge Drive, Pineview Drive, Pinewood Road, Red Bay Court, Springlake Drive, Towne

Lane, Victorian Court, Village Lane, Warrington Road, Willard Court, Winnstead Drive, and Wiregrass Way

- Total of 21.47 miles

Bermuda Lane Pipe Repair

- Pre-Bid Meeting: November 9, 2023
- Bid Opening: November 28, 2023
- Approved by BOC at October 24, 2023 meeting
- BOC awarded bid on December 12, 2023 to **Oxford Construction Company** at a total cost of **\$74,095.00**

Engine for Fire Truck

- Bid Opening: October 23, 2023
- Approved by BOC at September 26, 2023 meeting
- BOC awarded bid on October 24, 2023 to **Rush Truck Center** at a total cost of **\$28,935.31**
- Project delayed due to supplies

Future

Fencing

- Approved by BOC at April 25, 2023 meeting
- Staff writing RFP documents
- To be placed at several County facilities
- Projected Bid Opening: TBD

LED Lighting in the Fire Stations

- Previous Pre-Bid Meeting: September 20, 2022
- Previous Bid Opening: October 19, 2022
- Results brought to the Board on October 25, 2022
 - Bids rejected
- Project to be reopened at a future date

LED Lighting in all County Buildings

- Approved by BOC at March 23, 2021 meeting
- Projected Bid Opening: TBD

ADA Compliant Website

- Staff writing RFP documents
- Projected Bid Opening: TBD

County Building Painting Services

- Approved by BOC at March 23, 2021 meeting
- Staff writing RFP documents
- Projected Bid Opening: TBD

Flooring Services for County Buildings

- Approved by BOC at April 27, 2021 meeting
- Staff writing RFP documents
- Projected Bid Opening: TBD

Extended Sewer Installation on Hwy 19

- Approved by BOC at June 22, 2021 meeting
- Staff writing RFQ documents
- Projected Bid Opening TBD

**SECOND AMENDMENT TO A RESOLUTION OF THE
BOARD OF COMMISSIONERS OF LEE COUNTY, GEORGIA
APPROVING NOTICE OF SPECIAL ELECTION, CALL OF SPECIAL
ELECTION, AND BALLOT QUESTION IN CONNECTION WITH THE
2025 SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST VIII)
FOR CAPITAL OUTLAY PROJECTS AND FOR OTHER PURPOSES**

WHEREAS, the Board of Commissioners of Lee County, the Mayor and City Council of the City of Leesburg, and the Mayor and City Council of the City of Smithville have all previously approved an Intergovernmental Contract regarding the use and distribution of proceeds from the 2025 Special Purpose Local Options Sales Tax (SPLOST VIII) for Capital Outlay Projects; and

WHEREAS, the Board of Commissioners of Lee County, the Mayor and City Council of the City of Leesburg, and the Mayor and City Council of the City of Smithville have all also approved a First Amendment to said Intergovernmental Contract effective as of the 12th day of December, 2023; and

WHEREAS, the First Amendment to said Original Intergovernmental Contract by and among the parties required that the ballot question to be utilized in connection with the 2025 Special Purpose Local Option Sales Tax (SPLOST VIII) referendum be amended so as to provide that approval of the referendum by the voters of Lee County would also constitute approval of the issuance of General Obligation Debt of the Lee County in the principal amount of \$7,000,000.00 to be utilized for the County Projects approved in the Intergovernmental Contract; and

WHEREAS, the Board of Commissioners of Lee County also approved a Resolution dated November 14, 2023 entitled "A Resolution of the Board of Commissioners of Lee County, Georgia Approving the Notice of Special Election (the "Notice"), Call of Special Election (the "Call"), and Ballot Question (the Ballot)" in connection with the 2025 Special Purpose Local Option Sales Tax (SPLOST VIII) for Capital Outlay Projects and for other purposes; and

WHEREAS, the Board of Commissioners of Lee County also approved a First Amendment to the Resolution amending the Notice, the Call, and the Ballot dated the 12th day of December, 2023; and

WHEREAS, the purpose of this Second Amendment is to amend the Notice to be published prior to the Special Election so as to add additional language with respect to the financial details regarding the general obligation debt of the County that the County would be authorized to issue in the event that the Special 1% Sales and Use Tax as more particularly described in the ballot language is approved by the voters at the March 12, 2024 Special Election.

NOW THEREFORE, be it resolved by the Board of Commissioners of Lee County, Georgia, and it is hereby resolved by authority of the same, that said Board of Commissioners approves and adopts this Second Amendment to the “Resolution of the Board of Commissioners Approving Notice of Special Election, Call of Special Election, and Ballot Question” in Connection with the 2025 Special Purpose Local Option Sales Tax (SPLOST VIII) for Capital Outlay Projects so as to provide additional financial details with respect to the general obligation bonds which Lee County would be authorized to issue if the Special Referendum is passed by the voters of Lee County.

BE IT FURTHER RESOLVED that the amended Notice of Special Election attached hereto as Exhibit “A” is hereby approved and adopted in connection with the calling of the SPLOST VIII referendum.

BE IT FURTHER RESOLVED that the Call of the Special Election which was attached to and incorporated as Exhibit “B-1” to the First Amendment to the Resolution and the Ballot Question which was attached to and incorporated as Exhibit C-1 to the First Amendment are not and shall not be amended, modified, or revised as a result of the adoption of this Second Amendment; rather, the purpose of this Second Amendment is to only adopt the amended Notice of Special Election as attached hereto as Exhibit “A”.

BE IT FURTHER RESOLVED that the Notice of Special Election shall be published in the legal organ of Lee County at such times and with such frequency as required by Georgia law in order to ensure the legal validity of such referendum.

BE IT FURTHER RESOLVED that the Call of the Special Election and the Ballot Question attached as exhibits to the First Amendment to this Resolution remain in full force and effect notwithstanding the adoption of this Second Amendment.

BE IT FURTHER RESOLVED that all Resolutions or parts of Resolutions in conflict herewith are hereby rescinded.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon the date of its adoption by the governing body of Lee County.

SO RESOLVED, this 23rd day of January, 2024.

**Board of Commissioners
of Lee County, Georgia**

By: _____
Luke Singletary, Chairman

Attest: _____
Kaitlyn Good, County Clerk

EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

TO THE QUALIFIED VOTERS OF LEE COUNTY:

NOTICE IS HEREBY GIVEN that on the 12th day of March, 2024, an election will be held at the regular polling places in all the election districts of Lee County, at which time there will be submitted to the qualified voters of Lee County for their determination the following question:

- Yes Shall a special one percent sales and use tax be imposed in the special district of Lee County for a period of time not to exceed six (6) years and for the raising of an estimated amount of \$30,673,656.00 for the purposes of: (1) public safety capital projects, courthouse renovations and additions, water and sewer projects, roads, streets, and bridges, library projects, emergency 911 improvements projects, public facilities projects, recreation projects, capital equipment for use in voting in official elections or referendums, stormwater infrastructure, and public works renovations and equipment for Lee County, Georgia; (2) public safety capital projects and equipment, public facilities, renovations and construction, water and sewer system projects, roads, streets, and bridges projects, and stormwater projects for the City of Leesburg, Georgia; and (3) historical renovations projects, public safety projects and equipment, public works projects and equipment, water and sewer projects and equipment, roads, streets, and bridges projects, recreation projects and equipment, technology improvements for the City of Smithville, Georgia? If imposition of the tax is approved by the voters, such vote shall constitute approval of the issuance of general obligation debt of the Board of Commissioners of Lee County, Georgia in the principal amount of \$7,000,000.00 for the above purposes."
- No

If the imposition of such tax is approved by the voters, such vote shall also constitute approval of the issuance of general obligation debt of Lee County in an aggregate principal amount not to exceed \$7,000,000 (the "Debt"). The proceeds of the Debt will be used to fund in whole or in part any of Lee County's capital outlay projects listed in the form of the ballot, capitalized interest on the Debt (if any) and the costs of issuing the Debt.

The Debt, if so authorized, may be issued by the County in whole or in part and in one or more series. The Debt shall bear interest from the first day of the month during which the Debt is issued or from such other date as may be designated by the County prior to the issuance of

the Debt, at a rate or rates not to exceed 6.0% per annum. The maximum amount of principal to be paid with respect to the Debt in each year shall be as follows:

<u>Year</u>	<u>Amount</u>
2026	\$1,030,000
2027	1,080,000
2028	1,135,000
2029	1,190,000
2030	1,250,000
2031	<u>1,315,000</u>
	<u>\$7,000,000</u>

Any brochures, listings, or other advertisements issued by Lee County or by any other person, firm, corporation or association with the knowledge and consent of Lee County shall be deemed to be a statement of intention of Lee County concerning the use of the proceeds of the Debt, and such statement of intention shall be binding upon Lee County in the expenditure of such Debt funds or interest received from such Debt funds to the extent provided in O.C.G.A. Section 36-82-1.

Pursuant to O.C.G.A. Section 36-82-100, the County notifies all interested parties that no independent performance audit or performance review (the “Debt Audit”) will be conducted with respect to the Debt. However, Lee County will continue to ensure that Debt proceeds are expended efficiently and economically, as intended by the Debt Audit.

All qualified voters desiring to vote in favor of continuing the special 1% sales and use tax (the “Special 1% Tax”) shall vote “Yes” and all qualified voters opposed to levying the Special 1% Tax shall vote “No”. If more than one-half of the votes cast are in favor of continuing the Special 1% Tax then the Special 1% Tax shall be continued beginning October 1, 2025, and concluding September 30, 2031. The maximum period of time for which the Special 1% Tax shall be re-imposed shall be six (6) years.

The maximum cost of the capital outlay projects described in the above ballot question to be funded with Special 1% Tax proceeds, shall be \$30,673,656.00. To the extent available, Lee County may combine available funds from any state or federal governmental source to which Lee County may be entitled to pay the costs of its capital outlay projects, and it may choose what capital outlay projects to undertake or not undertake or to delay until additional funding is available to the extent that the proceeds of the Special 1% Tax and general obligation debt are insufficient to complete any of the capital outlay projects.

Plans and specifications for the capital outlay projects described in the above ballot question have not been initiated and bids have not been received. Depending upon acquisition and construction costs and available funds, Lee County may add to, modify, or delete specific projects.

The several places for holding said election shall be at the regular and established voting precincts of the election districts of Lee County, Georgia, and the polls will be open from 7:00 a.m. to 7:00 p.m. on the date fixed for the election.

Those residents of Lee County qualified to vote at such election shall be determined in all respects in accordance with the election laws of the State of Georgia.

This notice is given pursuant to a resolution of the Lee County Board of Commissioners.

Chairman, Lee County Board of Commissioners

Clerk, Lee County Board of Commissioners

**AN ORDINANCE TO AMEND CHAPTER 38, ARTICLE VIII, DIVISION 1,
SECTION 38-318 OF THE CODE OF ORDINANCES OF LEE COUNTY, SO AS TO
PROVIDE AUTHORITY FOR THE LEE COUNTY BOARD OF COMMISSIONERS
TO CHANGE THE MINIMUM DESIGN ELEMENTS FOR PARTICULAR
RESIDENTIAL STREET WHERE SUCH STREETS ARE WITHOUT CURB AND
GUTTER;
TO PROVIDE FOR CIRCUMSTANCES PURSUANT TO WHICH SUCH CHANGES
MAY BE APPROVED BY THE BOARD OF COMMISSIONERS;
TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE
FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

BE IT ORDAINED by the Board of Commissioners of Lee County, Georgia, it is hereby ordained by authority of the same that Chapter 38, Article VIII, Division 1, Section 38-318 is hereby amended by adding thereto a new subsection (f), which new subsection shall provide as follows:

With respect to the minimum design elements for residential streets where such residential streets are to be constructed and paved as open ditch road sections without curb and gutter, if the Board of Commissioners finds that a particular street, due to topography, existing land conditions, existing roadway conditions (such as curves, shoulders, or ditch locations), or there exists other circumstances as determined by the Board of Commissioners to be applicable to a particular residential street which may affect the necessary right of way width of such street, then the Board of Commissioners may authorize by special approval a minimum right of way width of not less than sixty (60) feet and a maximum right of way width of not more than eighty (80) feet on such street for each individual road or street, whether such street is designated as a local street, a minor street, or a major street. This subsection is intended to authorize the Board of Commissioners to revise the minimum and maximum right of way widths with respect to individual roadways with open ditch sections and without curb and gutter in accord with the provisions of the subsection and is not intended to amend, modify, or repeal any of the other requirements established in Table 5.3 of Section 38-318(e).

BE IT FURTHER ORDAINED that all ordinances and parts of ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the date of its adoption by the governing body of Lee County.

SO ORDAINED effective this _____ day of _____, 2024.

**Board of Commissioners
of Lee County, Georgia**

By: _____
Luke Singletary, Chairman

Attest: _____
Kaitlyn Good, County Clerk

ACTION TAKEN

FIRST READING: _____

SECOND READING: _____

DATE OF ADOPTION: _____

Sec. 38-318. Additional design for residential streets.

- (a) Pavement widths, rights-of-way and residential street design shall be in compliance with the specifications contained in Table 5.3.
- (b) A maximum of 50 dwelling units shall be allowed on a cul-de-sac.
- (c) T type turnarounds shall be at least 60 by 30 feet and shall be designed to the same standards as the road to which it is attached.
- (d) Gravel turnarounds, if allowed under this chapter, shall be at least 60 feet in diameter and have a design life of at least two years at a traffic loading of 200 ADT.
- (e) *Table 5.3. Minimum design elements for residential streets.*

	Local Street	Minor Street	Major Street
Dwelling units	0-50	51-115	115-160
Average daily trips (ADT)	0-500	501-1,150	1,151-1,600
Design speed in mph	25	30	35
Pavement width (ft.)			
Low density	20	22	24
High density	22	24	27
Intersection radius (ft.)			
Back of curb (w/C&G)	30	30	30
Edge of pavement (w/o C&G)	35	35	35
ROW width (ft.)			
Low density (w/C&G)	48	50	60
High density (w/C&G)	60	60	80
Without curb & gutter	80	80	80
Shoulder width (ft.)	6	6	6
Shoulder slope (inches per foot)	½	½	½
Minimum sight distance, K-factor			
Crest	24	34	40
Sag	20	40	45
Sag w/proper lighting	N/A	24	27
Maximum grade(%)*	8	8	4
Minimum grade (%)	0.5	0.5	0.5
Cul-de-sac length			
Maximum (ft.)	2,500		
Minimum (ft.)	150		
Cul-de-sac pavement radius (ft.)	40		
Block length (ft.)			
Maximum	2,500	2,500	2,500

Created: 2023-07-28 14:33:03 [EST]

Minimum	400	400	400
Minimum centerline curve radius	175	300	350
Minimum tangent between reverse curves (ft.)	50	100	100
Minimum curve length (ft.)	100	100	100
Vertical curves required when meeting grades exceed:	2%	2%	2%

Low-density means smallest frontage abutting lot is 100 feet or greater.

High-density means smallest frontage abutting lot is less than 100 feet.

Note:

* Maximum grade within 50 feet of an intersection is six percent.

(Ord. of 9-18-2000(2), § 38-318)